

1. Q. Do you only want contact information (names, addresses, etc.) about references or do you want actual letters from the two references to be included with the application?
 1. A. The contact information for the references will be sufficient, however, actual letters from the references will be accepted.
2. Q. Should the references be from anyone...i.e. parents of children in the Freedom School, persons or organizations who have provided services to the children in the camp, persons in the CDF Louisiana Executive Directors office, or any of these listed persons?
 2. A. The reference should be from someone who has knowledge of the previous services provided by the proposer.
3. Q. We would like to apply for 100 children for 2010 at our site. They increased the number of interns, but only increased the salary for one site coordinator. Could a site have 2 site coordinators and split the cost between the two or have an assistant and pay the second one the difference from the first one?
 3. A. The proposer can split the salary for a position as long as the total salary for the position does not exceed the budgeted amount.
4. Q. What are your expectations of the Mental Health Professional?
 4. A. A proposer should read the CDF website or contact a CDF representative for an explanation of the Mental Health Professional requirements.
5. Q. What is the Evaluation line item in the budget?
 5. A. Funds from this line item should only be used for an evaluation performed by the Children's Defense Fund. If there are no plans to have CDF evaluate the program no funds should be shown in this line item.
6. Q. For those organizations interested in applying for funding is there an application or letter needed to notify CDF of an intent to apply for funding?
 6. A. The Children's Defense Fund must certify a Freedom School for operation before a contract can be awarded to a proposer.
7. Q. Where to locate the budget forms? Are there standard budget forms associated with this RFP?
 7. A. The Solicitation does not provide an electronic template. The budget submitted with the proposal should follow the format of the example budget shown in the solicitation.
8. Q. I see where it specifically states that a separate proposal must be submitted for each proposed site. I have 4 separate school based sites which include 3 elementary/middle schools (K-8) and 1 high school (9-12), am I to submit 1 original and 4 copies on each of my 4 sites?
 8. A. Yes, a separate proposal and 4 copies should be submitted for each proposed site.